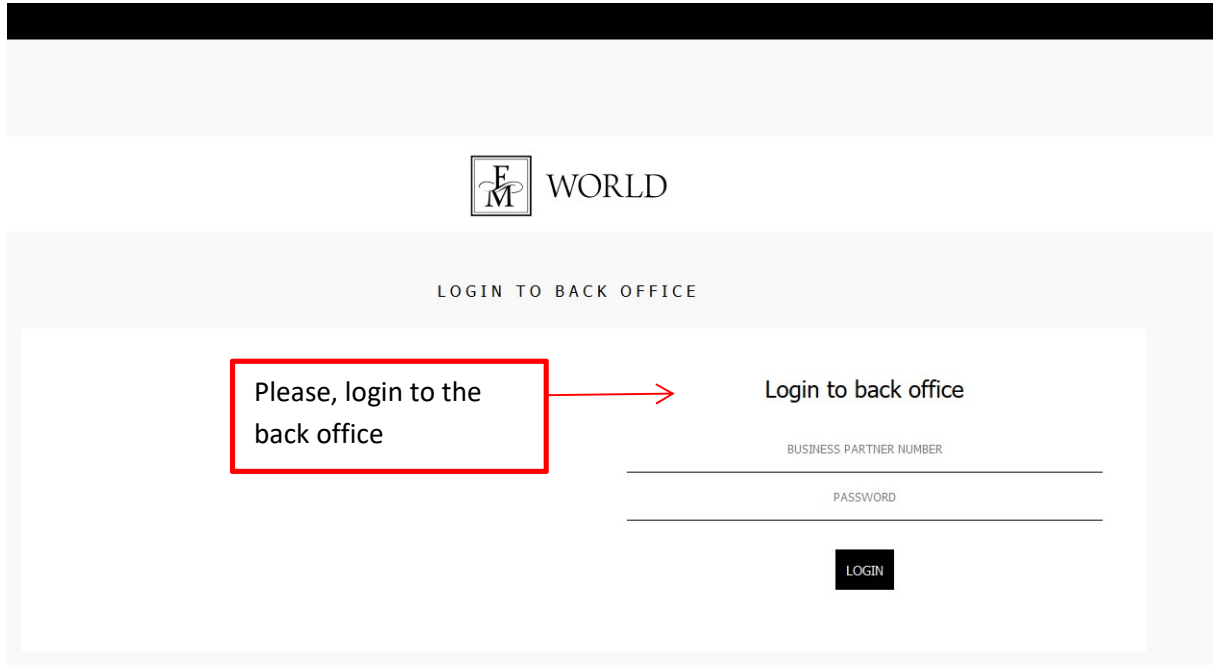


GNF E-tickets download instruction

NOTE: E-tickets will be available to download until 5th of June only

1. Go to <https://back-office.fmworld.com/> and login.



FM WORLD

LOGIN TO BACK OFFICE

Please, login to the back office

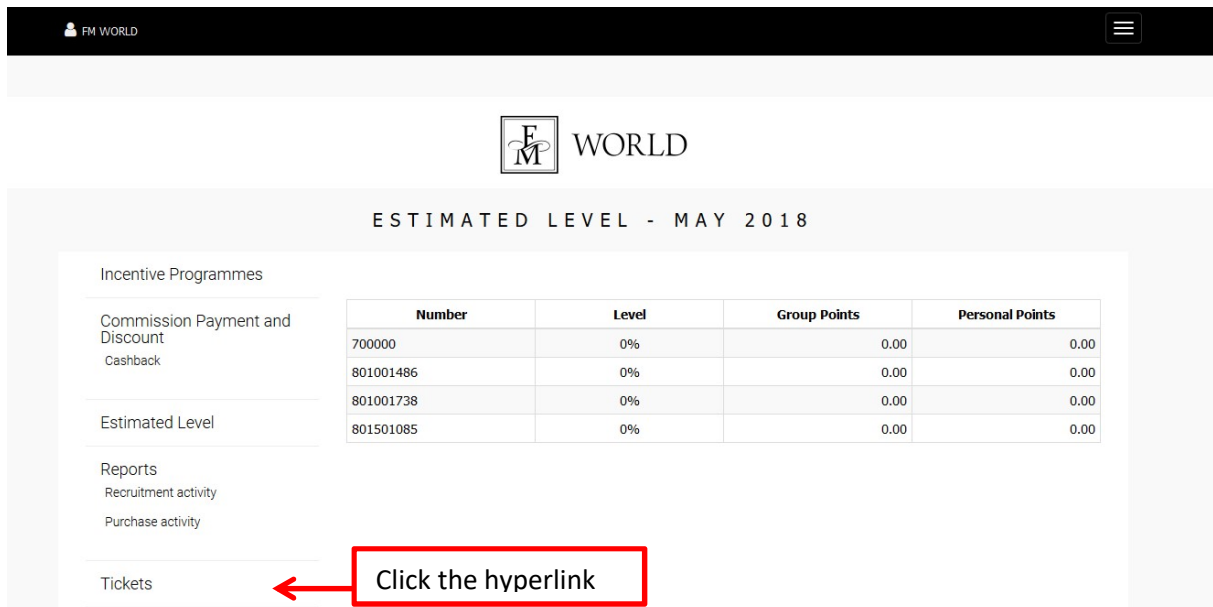
Login to back office

BUSINESS PARTNER NUMBER

PASSWORD

LOGIN

2. Click on the 'Tickets' hyperlink available in the left column



FM WORLD

ESTIMATED LEVEL - MAY 2018

Incentive Programmes

Commission Payment and Discount

Cashback

Estimated Level

Reports

Recruitment activity

Purchase activity

Tickets

Click the hyperlink

Number	Level	Group Points	Personal Points
700000	0%	0.00	0.00
801001486	0%	0.00	0.00
801001738	0%	0.00	0.00
801501085	0%	0.00	0.00

3. You will see a table. Choose the ticket and click **Provide BP Number**. You can find it in the column “BP Number”.

FM WORLD

YOUR TICKETS

Incentive Programmes

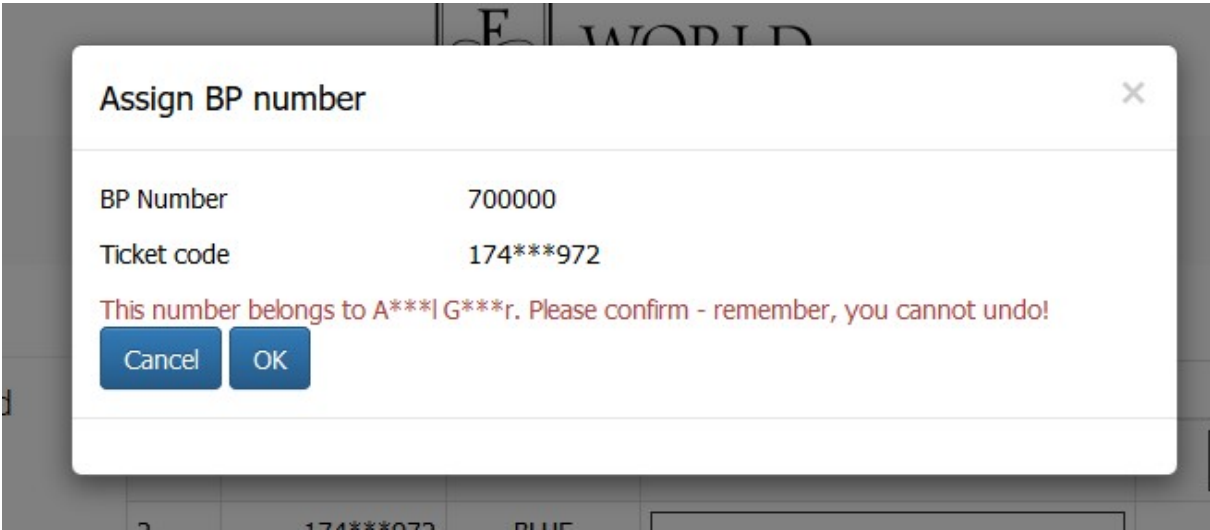
No.	Code	Sector	BP Number	Tickets	Logs
1	899***180	BLACK	234		
2	174***972	BLUE			
3	724***208	GREEN	711000066		
4	497***975	GREY	281757576		
5	907***122	PINK	6850		
6	948***937	CZARNY	<input type="text" value="PROVIDE BP NUMBER"/>		
7	998***871	NIEBIESKI	<input type="text" value="PROVIDE BP NUMBER"/>		

4. „Assign BP Number” will pop up. Enter the BP number. If the ticket is assigned to you – enter your BP Number. If the ticket is assigned to other Business Partner – enter his/her BP Number. Then click **Verify** to continue.

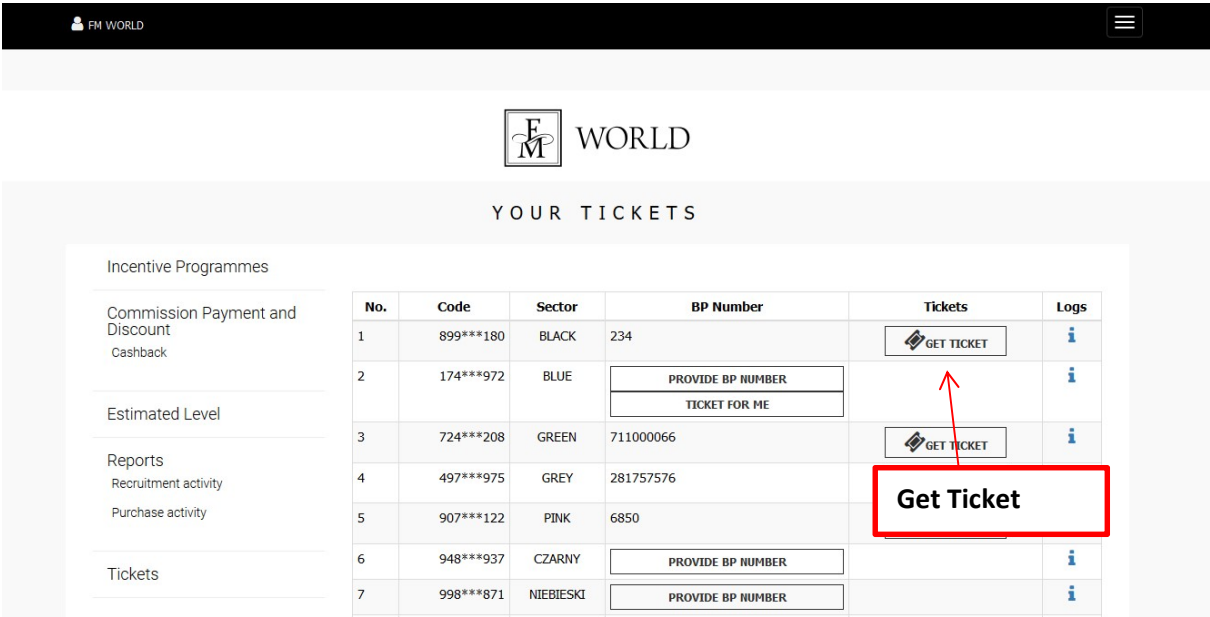
Assign BP number

Verify

5. BP Number, Ticket Code and the initials of the ticket holder's first and last name will appear. Check the data. If everything is correct, click **OK**.



6. You return to the table. Click **Get Ticket** in the 'Tickets' column.



Remember! During the 3rd GNF you must always carry your ticket with you. Print it or save it on your phone or tablet.